

# Live Oak Academy COVID-19 Safety Plan

Original implementation version: November, 2020  
Updated March. 8, 2021

# Document Goal

To share with LOA parents and staff how the requirements in the state and county's guidance documents will be implemented in Live Oak Academy's academic and physical environment phased in reopening starting November 16, 2020. After a pause, phases will continue Feb. 22, 2021.



# Implementation Goal

Make the return to on-campus, in-person instruction as close to “normal” (i.e. as it has traditionally been before Shelter in Place) as possible while staying within the state/county requirements.

## Organizing Principle:

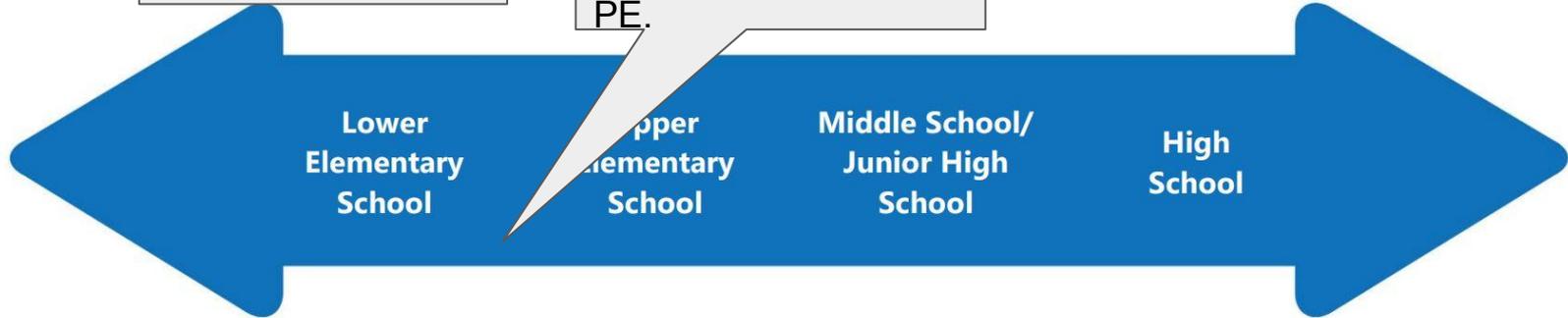
### Stable Cohorts

New term in use:  
"Stable Groups"

All students masked at all times except when actively eating or drinking or 6 ft apart at PE.

## Organizing Principle:

### Physical Distancing and Face Coverings



Less feasible to limit close contact and wear face coverings

More feasible to maintain stable cohorts

Greater need for in-person and group-based instruction with close contact to support social-emotional and academic development

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Less feasible to maintain stable cohorts

Lesser need for in-person or group-based instruction with close contact to support social-emotional and academic development

# Stable Groups: LOA Implementation

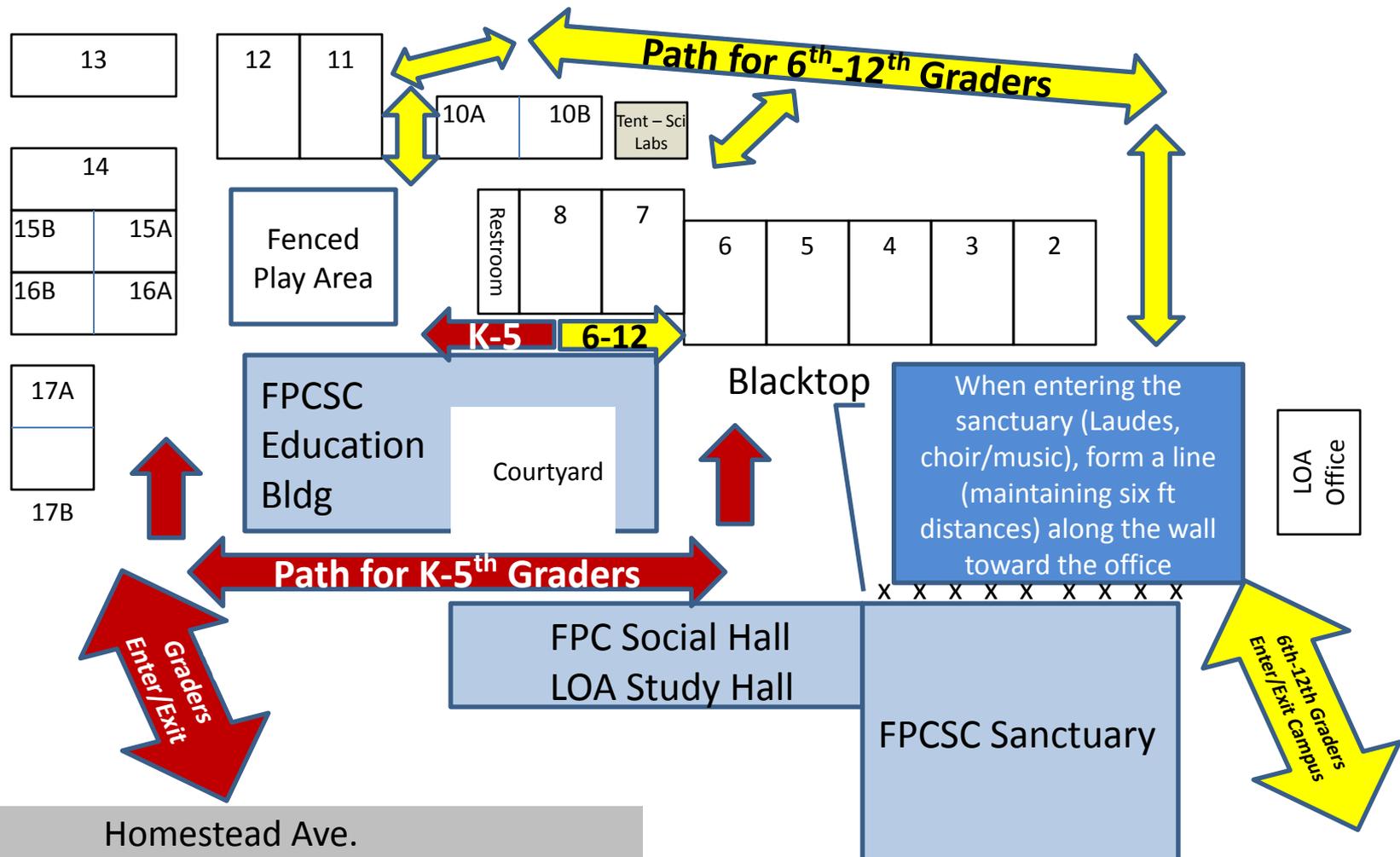
- Stable Groups
  - Kindergarten
  - Grades 1-5
  - Grades 6-12
- Proficiency placement out of stable groups permitted
  - Extra distancing in classrooms if feasible
- Multiple teachers permitted in and across stable groups

# Physical Distancing: LOA Implementation

- Everyone must maintain physical distancing of 6' from all other persons and be masked at all times on campus except when actively eating or drinking or at P.E, 6 ft apart.
- Teachers and staff will remain 6' apart from students as much as feasible.
- All student's desks will be positioned 6' apart.
- All identified stable groups will be separate from other stable groups as much as feasible.

# Foot Traffic Guidelines for Avoiding Bottlenecks

San Thomas Expressway



Homestead Ave.

# 6 Rules To Remember

	<b><u>K-5</u></b>	<b><u>6-12</u></b>
<b>Entry/Exit Campus</b>	<b>By Room 17</b>	<b>By the Office</b>
<b>Leaving Room 8</b>	<b>Always turn right</b>	<b>Always turn left</b>
<b>Going to the “other side” of campus</b>	<b>Walk around by the courtyard</b>	<b>Walk around behind Rooms 2-6</b>
<b>Bathrooms</b>	<b>Modular, Courtyard</b>	<b>Breezeway</b>
<b>Entering the sanctuary</b>	<b>Line up 6 feet apart until admitted along outside wall of sanctuary</b>	
<b>NO RUNNING ON CAMPUS EXCEPT IF PERMITTED DURING PE</b>		

# Arrival and Departure: LOA Implementation

- [Self-screen before you leave home.]
- Everyone must maintain physical distancing of 6' from all other persons and be masked at all times on campus except when actively eating or drinking.
- No teacher/parent meetings
- Campus will be closed at 3:30 PM. All social distancing/mask protocols must be followed at the end of the school day.
- Playground equipment (balls, jump ropes, etc.) will not be available for student use at any time before, during, or after school hours.
  - Play structures in the younger children's play area can be used

# Classroom Settings: LOA Implementation

- Everyone must maintain physical distancing of 6' from all other persons and be masked at all times on campus except when actively eating or drinking or 6 ft apart at P.E. This includes playground time at lunch.
- In lower grades, student desks are labeled with student names to insure consistent seating
- Inside classrooms
  - Students have their own supplies in individual locations
  - Backpacks kept next to student desks

# Face Coverings: LOA Implementation

- Everyone must maintain physical distancing of 6' from all other persons and be masked at all times on campus except when actively eating or drinking or 6ft apart at P.E.
- An additional requirement, from the county says, “Educate students, particularly younger elementary school students, on the rationale and proper use of face coverings.”
  - Partnership between LOA and parents required to get this done effectively

# Handwashing and Other Hygiene Measures: LOA Implementation

- Each time a student enters the classroom, hand sanitation is required
- Teachers may request hygiene items from families on a class by class basis.
- Bathroom break management
  - Number of students in bathroom limited by the number of available stalls (boys - 2; girls - 3)
  - Handwashing with soap during each bathroom break
- Microwaves not available for student use

# Cleaning and Maintenance: LOA Implementation

Guidance documents over time have significantly deemphasized this issue

- Rooms cleaned at the end of each day
- Teachers will have supplies to wipe down high-touch surfaces as needed throughout the day
- New HVAC filters have been installed
- Donations of air purifiers welcome!
- Weather permitting, doors and windows will be open and, noise permitting, HVAC system fan running
- Drinking fountain will not be available for drinking or refills. Students should have their own supply of water.

# Screening: LOA Implementation

- Every student screened AT HOME prior to leaving for LOA every day
  - Report presence of symptoms to LOA Office: fever (100 degrees or higher) or chills, cough, loss of taste or smell, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headaches, sore throat, nausea, vomiting, or diarrhea.
  - Inform LOA Office if:
    - Within last 10 days, student has tested positive for COVID-19
    - Within the last 14 days, close contact with anyone diagnosed with COVID-19
  - Students remain at home if symptoms are displayed
- LOA teachers/staff will be tested will be tested on a monthly basis while our county is in the red Tier.
  - Teachers and staff also self-screen every day

# County Requirements Testing and Reporting

The testing, reporting, and positive case response guidance is spelled out in detail in the county document LOA is following. If you have questions about it, please contact Sue Sheffield.



**Frequently  
Asked  
Questions**

# Will the off-campus policy be in use on Feb. 22 and following?

Yes. The off-campus permission form has been modified to express concern over the risks taken in this decision. As has always been the case, parents are responsible for student behavior when the student is given off-campus permission.

# What working spaces are available to teachers who would benefit from remaining on campus during non-teaching hours?

- FPC may allow access to some of its unused rooms in the education building. More information forthcoming.
- A list of available rooms (not in use by classes during normal class hours). Two teachers are allowed in an empty/available “half size room” and four teachers are allowed in an empty/available “full size room”.
- Back room in TRR available for no more than two teachers at one time
- Outdoor tables owned by LOA will be relocated and are available for teachers weather permitting
- And most of you have a car...

# Will study hall be available for students?

- Yes. FPC has given us the okay to use their Social Hall for a study hall all throughout the day. This should be a sufficient space to cover our needs.
- Parent volunteers will be needed to supervise study hall.
- No eating or drinking will be permitted in the study hall.
- Everyone must maintain physical distancing of 6' from all other persons and be masked at all times on campus except when actively eating or drinking or 6ft apart at P.E.

# What is the accommodation plan if I don't want my student to return to campus?

- LOA's [Accommodation Plan](#) is best understood by reading the document itself.
- To request accommodation, please contact Katherine Kawaye in the LOA office by Feb. 9, 2021: [kkawaye@liveoakacademy.org](mailto:kkawaye@liveoakacademy.org)